



## **Hazard Identification, Elimination, and Control Policy**

HiTech Fluid Systems is committed to providing a healthy and safe work environment for all job tasks that are to be performed. A hazard at the workplace is any condition that has the potential to cause injury, illness, or loss. Proper hazard identification, assessment, risk rating, and control will provide all workers with direction in the safe performance of their duties.

For normal operations, a listing of tasks that may have significant risk to people, environment, or equipment will be maintained along with the task Hazard Assessment. A Hazard Assessment shall be conducted and documented prior to any new work site activity and prior to the introduction of a new process or new piece of equipment.

All potential hazards must be systematically prioritized, and those of imminent danger to workers must be rectified prior to work commencing.

Hazard re-assessments are required:

- At intervals that prevent the development of unsafe and unhealthy working conditions;
- When a work process or operation changes;
- When a new work process or product (e.g., chemical) is introduced;
- When new regulations are implemented that affect a specific written procedure;
- Before work commences at a new work site;
- When Inspection or Incident Reports indicate a need;
- When first-aid records indicate a trend; and
- When valid Employee suggestions are received.

All Company workers required to perform hazardous tasks will receive appropriate instruction and training. Written copies of practices and procedures will be accessible and available to all workers.

Workers are expected to follow all applicable practices and procedures and inform supervisors if they have a concern about a work assignment.